

**SOCIAL WORK SECTION  
MEETING MINUTES  
MARCH 2, 2011**

**PRESENT:** Eric Alvin (excused at 2:35 p.m.), George Kamps, Nicholas Smiar, Daryl Wood

**EXCUSED:** Mary Jo Walsh

**STAFF:** Colleen Baird, Legal Counsel; Kimberly Wood, Bureau Assistant; and other Department staff

**GUESTS:** Julie A Mayrose, Vicki Ansorge, and Janis Algozine, Silver Lake College; Cindy West, Upper Iowa University; Joanne Barndt; Michael Wallace, UW Whitewater/Wisconsin Council on Social Work Education (WCSWE); Marc Herstand, National Association of Social Work (NASW) – WI; Rick Lockwood, Children's Service Society

**CALL TO ORDER**

George Kamps, Chair, called the meeting to order at 9:03 a.m. A quorum of four (4) members was present.

**APPROVAL OF AGENDA**

**Amendments to the Agenda:**

- After Item "D" (open session) Under the item titled "Correspondence and Inquiries Received by Legal Counsel" ADD: "Practice Question Relating to Clinical Supervision and Weekly Supervision Requirements"
- Item "F" (closed session) Under the item titled: "Review of Requests for Waiver or Extension of Continuing Education Requirements" ADD:
  - Request for Extension of Continuing Education Requirements Submitted By S.J.
  - Request for Extension of Continuing Education Requirements Submitted By J.T.

**MOTION:** Daryl Wood moved, seconded by Nicholas Smiar, to approve the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES OF JANUARY 12, 2011**

**MOTION:** Eric Alvin moved, seconded by Daryl Wood, to approve the minutes of January 12, 2011 as published. Motion carried unanimously.

## **ADMINISTRATIVE REPORT**

Kimberly Wood informed the Section that Chris Wolle has been appointed as Administrator of the Division of Enforcement and that David Barreras has been hired to fill the Department Monitor vacancy in the Division of Enforcement. Chris Wolle and David Barreras began in their respective positions on February 28, 2011.

Colleen Baird announced to the Section that Dan Williams has been appointed as its Bureau Director effective as of February 28, 2011. She indicated that Dan Williams will not be available to participate in today's meeting due to pre-existing vacation plans.

## **STATUS OF RULES AND STATUTES**

Colleen Baird indicated that the Section's recent focus, in terms of rule writing, has been directed towards the social work training certificate (SWTC). She indicated that a proposal for changes to MPSW 3.13, Wis. Admin. Code, submitted by the SWTC Taskforce will be addressed by the Section later in the meeting.

Colleen Baird took the opportunity to note that rule revisions to MPSW 1.11, Wis. Admin. Code, relating to psychometric testing, became effective as of January 1, 2011.

## **REVIEW OF FOUR COURSES SUBMITTED BY SILVER LAKE COLLEGE TO PARTIALLY SATISFY THE REQUIREMENTS FOR THE SOCIAL WORK TRAINING CERTIFICATE**

### **SOC 201 Social Welfare Policy and Services; SOC 301 SW Methods I; SOC 302 SW Methods II; PSY 274 Life Span Development**

Julie A. Mayrose, Vicki Ansorge, and Janis Algozine, Silver Lake College, were present at the meeting and were invited to join the Section for discussion and review of courses for approval as satisfying the requirements for obtaining the social work training certificate (SWTC). The Section and Silver Lake College representatives discussed the content of the courses submitted for review.

**MOTION:** Nicholas Smiar moved, seconded by Eric Alvin, to approve SOC 201 Social Welfare Policy and Services, submitted by Silver Lake College. Motion carried unanimously.

**MOTION:** Nicholas Smiar moved, seconded by Daryl Wood, to approve SOC 301 SW Methods I, submitted by Silver Lake College, contingent upon changes to the ethics content to include the application of NASW code of ethics and MPSW 20 in practice. Motion carried unanimously.

**MOTION:** Nicholas Smiar moved, seconded by Eric Alvin, to approve SOC 302 SW Methods II, submitted by Silver Lake College, contingent upon changes to the ethics content to include the application of NASW code of ethics and MPSW 20 in practice. Motion carried unanimously.

**MOTION:** Nicolas Smiar moved, seconded by Daryl Wood, to defer consideration of PSY 274 Life Span Development as submitted by Silver Lake College until the July 27, 2011 meeting of the Section. The Section requests representatives of Silver Lake College to appear with revisions to this course at the July Section meeting. Motion carried unanimously.

**SECTION REVIEW OF PROPOSED REVISIONS TO MPSW 3.13, WIS. ADMIN. CODE SUBMITTED BY THE SOCIAL WORK TRAINING CERTIFICATE (SWTC) TASKFORCE**

Eric Alvin began discussion of this topic by thanking the members of the taskforce for their work in revising the existing requirement for obtaining the SWTC and rewriting MPSW 3.13, Wis. Admin. Code, to reflect their recommendations.

The Section reviewed and discussed the recommendations of the SWTC Taskforce and amended the draft as necessary. Colleen Baird informed the Board of the next steps for rule promulgation and estimated the completion of this process will occur in the fall.

**MOTION:** Daryl Wood moved, seconded by Nicholas Smiar, to adopt the proposed revisions to MPSW 3.13, Wis. Admin. Code, as amended. Motion carried unanimously.

The Section thanked the members of the SWTC taskforce for their work.

**REVIEW OF ADVISORY BULLETIN FOR REVISED RULE MPSW 1.11, WIS. ADMIN. CODE, RELATING TO PSYCHOMETRIC TESTING**

Colleen Baird informed the Section that she worked with Bruce Kuehl to draft an advisory posting for the Department website which describes the impact of changes to MPSW 1.11, Wis. Admin. Code. The Section reviewed the draft and made revisions to this document.

During Section discussion Mark Herstand, NASW-WI, provided comments to the Section regarding language utilized in this document. Colleen Baird will work to clarify areas of this draft in collaboration with George Kamps. The Section will review the final draft at its April meeting.

**MOTION:** Eric Alvin moved, seconded by Daryl Wood, to approve this draft for posting on the Department website after revision and editing by Colleen Baird and George Kamps. Motion carried unanimously.

## **DISCUSSION ON POSSIBLE WEBSITE IMPROVEMENTS AND REVIEW OF FREQUENTLY ASKED QUESTIONS RELATING TO THE SCOPE OF PRACTICE OF SOCIAL WORK**

The Section deferred this item until its April meeting as the FAQs are still a work in progress.

## **DISCUSSION OF THE CATEGORIES OF CERTIFICATION IN THE SOCIAL WORK PROFESSION**

The Section discussed whether to discontinue offering the certified independent social work (CISW) credential. After substantial discussion of this issue, and receiving comments from the audience, the Section agreed not to take action in terms of discontinuing this credential at this time.

## **SCREENING PANEL REPORT**

Eric Alvin reported that today's screening panel meeting yielded the following outcomes: seven (7) cases were reviewed, five (5) cases were closed, and two (2) cases were opened for investigation.

## **CORRESPONDENCE AND INQUIRIES RECEIVED BY LEGAL COUNSEL**

### **Practice Question Relating to Clinical Supervision and Weekly Supervision Requirements**

Colleen Baird referenced e-mail correspondence she received from Mr. David Van Thiel, LCSW, regarding clinical supervision for licensure as it relates to weekly supervision requirements. Specifically, the question related to the ability to provide clinical supervision via teleconference capabilities or using videoconferencing technology. The Section had questions about the availability of onsite supervision. Joanne Barndt made comments regarding this topic during the course of Section discussion. The Section requested that Colleen Baird extend an invitation for Mr. Van Thiel to appear in April.

## **SPEAKING ENGAGEMENT REQUESTS**

George Kamps indicated that the Section has been asked to designate a representative to attend the Council on Social Work Education (CSWE) Spring Meeting in Wisconsin Dells on April 8, 2011.

**MOTION:** Eric Alvin moved, seconded by Daryl Wood, to authorize Nicholas Smiar to attend, on behalf of the Section, the CSWE Spring meeting April 8, 2011 at Chula Vista Resort in Wisconsin Dells, WI and to authorize George Kamps to designate another member to attend if necessary. Motion carried unanimously.

## **VISITOR COMMENTS**

Marc Herstand provided comments to the Section in terms of possible difficulties for social workers in terms of their ability to advocate for clients in light of proposed legislation which will eliminate collective bargaining rights. He spoke to the ability of the Section to address such matters at a future meeting.

### **CONVENE TO CLOSED SESSION**

**MOTION:** Daryl Wood moved, seconded by Nicholas Smiar, to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on administrative warnings; deliberate on hearings or appearances for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Eric Alvin-yes; George Kamps-yes; Nicholas Smiar-yes; and Daryl Wood-yes. Motion carried unanimously.

The Board convened into Closed Session at 11:39 a.m.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Nicholas Smiar moved, seconded by Daryl Wood, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 3:29p.m.

### **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION IF VOTING IS APPROPRIATE**

### **APPLICATION REVIEW OR ANY RECEIVED AFTER THE MAILING OF THE AGENDA**

#### **Lauren Lieb and Supervisor – Review of Application**

Lauren Lieb appeared in person with her supervisor Rick Lockwood, Children's Service Society. Lynn Halmar, Program Director, and Livy Malle, Supervisor, Integrated Family Services were connected by phone to discuss Ms. Lieb's application for a social work training certificate. The Section posed a number of questions to those appearing telephonically or in person at this meeting.

**MOTION:** Nicholas Smiar moved, seconded by Eric Alvin, to authorize Lynn Halmar, Program Director, to complete form # 2802 – Social Work Training Certificate: Supervisor's Affidavit for Employment, for the period of October 8, 2009 through May 2010, on behalf of Ms. Lieb, along with a requirement that Ms. Halmar submit additional information as recommended by the Section. Ms. Lieb is advised that in order to fulfill the requirements under her social work training certificate the following will need to be completed:

- Must complete her supervised work experience under the supervision of a certified or licensed social worker with a BSW or MSW degree.
- Must complete a learning contract signed by her direct supervisor which includes a description of job duties, training seminars and plan to integrate social work principles and ethics into practice.
- Upon completion of supervised practice through October 8, 2011 she must submit a newly completed supervised form # 2802 – Social Work Training Certificate - Supervisor's Affidavit for Employment to the Section.

Motion carried unanimously.

## **REVIEW OF REQUESTS FOR WAIVER OR EXTENSION OF CONTINUING EDUCATION REQUIREMENTS**

### **Request for Waiver or Extension of Continuing Education Requirements Submitted By S.A.**

**MOTION:** Nicholas Smiar moved, seconded by Eric Alvin, to grant S.A. an extension of six (6) months to complete nine (9) continuing education credit hours applicable toward the 2009-2011 biennium. Motion carried unanimously.

### **Request for Waiver of Continuing Education Requirements Submitted By T.B.**

**MOTION:** Eric Alvin moved, seconded by Nicholas Smiar, to grant T.B. an extension of seven (7) months to complete the thirty (30) credit hour continuing education requirement for the 2009-2011 biennium, contingent upon submission of documentation that demonstrates completion of seventeen (17) continuing education credit hours. The Board denied T.B.'s request to exceed the limits in place for online and interactive course completion. Motion carried unanimously.

### **Request for Waiver of Continuing Education Requirements Submitted By R.K.**

**MOTION:** Daryl Wood moved, seconded by Nicholas Smiar, to grant R.K. an extension of six (6) months to complete six (6) continuing education credit hours applicable toward the 2009-2011 biennium. Motion carried unanimously.

### **Request for Waiver of Continuing Education Requirements Submitted By T.P.**

**MOTION:** Nicholas Smiar moved, seconded by Daryl Wood, to grant T.P. a waiver of the remaining eight (8) continuing education credit hours, including the four (4) credit hours related to social work ethics and professional boundaries, applicable toward the 2009-2011 biennium. Motion carried unanimously.

**Request for Extension of Continuing Education Requirements Submitted By R.S.**

**MOTION:** Daryl Wood moved, seconded by Eric Alvin, to grant an extension of time for R.S. to complete the remaining twelve (12) credit hours of the continuing education requirement for the 2009-2011 biennium with completion to occur no later than June 1, 2011. Motion carried unanimously.

**Request for Extension of Continuing Education Requirements Submitted By S.J.\*\***

**MOTION:** Daryl Wood moved, seconded by Eric Alvin, to deny S.J.'s request for a for an extension of the period of time for completion of the continuing education requirements for the 2009-2011 biennium. Motion carried unanimously.

**Request for Extension of Continuing Education Requirements Submitted By J.T.\*\***

**MOTION:** Eric Alvin moved, seconded by Nicholas Smiar, to grant an extension of time for J.T. to complete the remaining eleven and one half (11 ½) credit hours of the continuing education requirement for the 2009-2011 biennium with completion to occur no later than June 30, 2011. Motion carried unanimously.

*(\*\* Items received after mailing of the agenda)*

**REVIEW OF NATIONAL EXAMINATION RETAKE STATUS  
FOR PATRICIA MARTIN**

The Section's membership received copies of correspondence from Patricia Martin regarding her ability to retake the national examination.

**MOTION:** Eric Alvin moved, seconded by Daryl Wood, to deny Patricia Martin's request to retake the national examination based upon an incident report to the Board from a testing administrator at ASWB regarding inappropriate conduct on the part of this applicant. Motion carried unanimously.

**DIVISION OF ENFORCEMENT**

**Case Status Report**

The Section received a report detailing its pending disciplinary cases.

**Case Closings or Any Received After Mailing of Agenda**

**09 SOC 075**

**MOTION:** Eric Alvin moved, seconded by Daryl Wood, to close case 09 SOC 075 for insufficient evidence. Motion carried unanimously.

**09 SOC 043**

**MOTION:** Daryl Wood moved, seconded by Nicholas Smiar, to close case 09 SOC 043 for insufficient evidence. Motion carried unanimously.

**10 SOC 004**

**MOTION:** Daryl Wood moved, seconded by Nicholas Smiar, to close case 10 SOC 004 for no violation. Motion carried unanimously.

*(Eric Alvin was excused at 2:35 p.m.)*

**09 SOC 049**

**MOTION:** Daryl Wood moved, seconded by Nicholas Smiar, to close case 09 SOC 049 for prosecutorial discretion (P3). Motion carried unanimously.

**APPROVAL OF APPLICATIONS  
FILE REVIEW FOR MARCH 1, 2011**

**CLINICAL FILES**

**FIRST REVIEW**

1. BEHM, HEATHER-approved
2. BURDEN, LAURA-approved
3. CORTEZ, SYLVIA-approved
4. DAKE, ANN-approved
5. GINTZ, GREGORY-intent to deny
6. GORDON, CAROL-approved
7. JOHNSON, MEGAN-approved
8. JORGENSEN, SANDRA-approved
9. LINGEL, JOCELYN-not reviewed
10. LUKACH, HEATHER-approved
11. MARSHALL, ERNEST-not reviewed
12. MAXWELL, JENNIFER-approved
13. NAJBAR, JOAN-not approved
14. PORTER, KATHERINE-intent to deny
15. SCHOPEN, PAULA-approved
16. WAISANEN, ELIZABETH-intent to deny
17. ZELLMER, NICOLE-approved



**SECOND REVIEW**

1. BUSHMAN, JENNIFER-not reviewed
2. GEIGER, BREANNA-deny
3. GIANNOPOULOS, TAMMY-deny
4. GONZALEZ, LUCIANA-deny
5. HACKBARTH, LEAH-approved
6. MAJINSKI, NICOLE-not reviewed
7. MATTSON, MARY-approved
8. MOHRLAND, CHARIS-approved
9. PHILLIPS, LAURA-not reviewed
10. PLETTNER, AMY-not reviewed
11. RUE, AMANDA-not reviewed

**MISCELLANEOUS FILES**

1. BAARS, KRISTY-approved
2. GOFFIN, ASHLEY-approved
3. KLOEHN, MOLLY-not approved
4. MERKEL, JESSICA-not reviewed
5. SULEWSKI, AUDRA-not approved

**SWTC FILES**

**FIRST REVIEW**

1. APPLING, KYRA-degree-intent to deny
  - i. –courses-intent to deny
2. BAKKEN, ANGELA-experience-approved
3. BOETTCHER, KATHLEEN-course-intent to deny
4. BOLLIG, ATHENA-experience-approved
5. BRAATEN, ANGELA-experience-approved
6. BRADLEY-SCHULTZ, AMY-experience-intent to deny
7. BUTLER, JADE-experience-approved
8. CONLEY, KELLY-course-intent to deny
9. COOK, YVONNE-courses-intent to deny
10. EKLUND WALSH, LORI-experience-intent to deny
  1. –courses-intent to deny
11. FISHLER, MEGAN-course-approved
12. FROHMADER, HEIDI-course-intent to deny
13. GEFFERS, ELODIA-experience-approved
14. HAHN, MICHELLE-experience-approved
15. HARRIS, CARLA-experience-approved
16. GIFFORD, HOLLY-experience-approved
17. JULSON, JENNIFER-experience-approved
18. KUELBS, DANIELLE-experience-approved
19. LANKAU, KATHRYN-course-approved
  1. –experience-approved
20. MCILQUHAM, DENISE-course-intent to deny
21. MICHAELS, REBECCA-experience-approved
22. NEWSON-WHOLF, AISHA-experience-approved
23. RIVERA, DORIS-experience-approved
24. SHRADER, LISA-experience, pre-approval-approved
25. SINZ, STACY- experience-approved
26. STENSLAND, KIMBERLY-experience-approved
27. VEJVODA, BRIANNA-experience-approved

- 28. WALL, CAITLIN-experience-approved
- 29. ZIEGLER, LEAH-experience-approved

SECOND REVIEW

MALANEY, COLIN-degree-deny  
-courses-deny

**MOTION:** Nicholas Smiar moved, seconded by Daryl Wood, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

**OTHER SECTION BUSINESS**

**MOTION:** Nicholas Smiar moved, seconded by Daryl Wood, to place on a future agenda the topic of discussing whether the Social Worker Section could address, and how to address, the impact upon public health, safety and welfare resulting from the current budget bill. Motion carried unanimously.

**ADJOURNMENT**

The meeting adjourned at 3:46 p.m. by consensus.